

# **SECRETARIAL ONLINE AUSTRALIA**

## **CREDIT APPLICATION**

### **Section 1 COMPANY INFORMATION**

COMPANY NAME: \_\_\_\_\_ BSN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ POST CODE: \_\_\_\_\_

COUNTRY: \_\_\_\_\_ TEL: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEB ADDRESS: \_\_\_\_\_

TYPE OF ORGANISATION: \_\_\_ Corporation \_\_\_ Partnership \_\_\_ Sole Proprietor \_\_\_ Individual

**If Sole Proprietor or Partnership, please complete following Section and Section 3:  
Corporations proceed to Section 3.**

### **Section 2 – PERSONAL INFORMATION**

NAME: \_\_\_\_\_ DOB: \_\_\_\_\_

STREET: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ POST CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_

### **Section 3 – TRADE REFERENCES (VERIFIABLE)**

<b>Company</b>	<b>Contact</b>	<b>Location</b>	<b>Telephone</b>

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I hereby authorise **Secretarial Online Australia** to verify all information provided above as well as investigate my credit history and/or that of my Company. **Secretarial Online Australia** specifically notes that this information will be used only to obtain information to determine eligibility for the extension of credit to me and/or my Organisation and that none of this information will be provided to any third parties whatsoever for any purpose except for the purposes stated previously.

FOR CORPORATE APPLICATIONS ONLY: I understand that it may be necessary to provide the guarantee of a principal or authorised officer of my Corporation.

Dated: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_