

# RACI Colloid & Surface Science Division

## Minutes

Time and Venue: 5.30 pm 7<sup>th</sup> February 2007, Crowne Plaza Coogee.

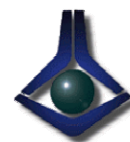
Committee: P. Hartley (chair), R. Crawford (vice-chair) G. Morris (treasurer), E. Wanless (secretary), J. Schulz, B. Boyd, D. Palms, D. Beattie, J. McQuillan, K. Vasilev, C. Drummond, R. Horn, D, McGillivray, R. Dagastine, I. Larson, M. Gee, D. Chan, I. McKinnon, P. Mulvaney

Apologies: J. Ralston, D. Yates

Cc: V. Craig, P. Fawell, I. Gentle, G. Warr, P. Scales

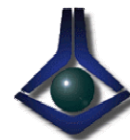
### Item

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| <p><b>1</b>      <b>Divisional Committee Report (PH)</b></p> <ol style="list-style-type: none"><li>1. Report on activities and conferences 2005-2007 (PH)<ul style="list-style-type: none"><li>• This period has seen the planning sessions begun in Brisbane (2001) come to fruition. We now have a successful biennial international meeting, continued success with the student conference (now into its 40<sup>th</sup> year), renewed Gakkai, healthy finances &amp; great website.</li><li>• Chief values of membership include conference registration discount &amp; overall conference insurance (~\$10000k/conference).</li><li>• Connect 2010 will be held in Melbourne and the submission of focused themes from all divisions is welcomed.</li><li>• The ACIS 2007 organising committee was thanked for their great work.</li></ul></li><li>2. Report on finances 2003-2007 (GM) <i>Distributed.</i><ul style="list-style-type: none"><li>• ACIS, Student Conference &amp; Gakkai discussed.</li><li>• New initiatives: Division plenary at ACIS, funding of AE Alexander plenary registration ECR bursaries to ACIS, increased Hunter-Healy fund; increased Hunter-Healy award amount; Tom and Bob student conference registration; one-off student conference registration for web-site establishment.</li><li>• It was noted that the Crowne Plaza Coogee delegate price/day has risen 14% since ACIS2005, AV costs by 19%. Tulips Meetings Management have been good value for money.</li><li>• Current financial position permitted the ratification of the following for registration remuneration for conference organising committees. <i>"The Division will pay 5xRACI member earlybird fee for ACIS &amp; 2xRACI member plus 2xRACI student member for student conference organising committee as recognition of the huge task involved. To be distributed by the conference chair as appropriate. Other supported conferences at the discretion of the Division committee."</i></li></ul></li><li>3. Report on membership 2003-2007 (EW) <i>Distributed.</i><ul style="list-style-type: none"><li>• Total of 548 members at January 2007. 108 with missing/invalid email addresses. Members need to keep their details up to date.</li><li>• ACIS delegate numbers increased by ~30 since ACIS 2005, &amp; this is predominantly international delegates (90 overall). Now a truly international meeting.</li></ul></li><li>4. Report on website (JS)<ul style="list-style-type: none"><li>• New in 2005: useful historical record &amp; portal for current events.</li><li>• Note that members can advertise for postdocs &amp; students free-of-charge.</li><li>• Suggested to have an expertise page/portal as a means to grow industry</li></ul></li></ol> |
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	<p>linkages. Begin with links to major centres: IWRI, PFPC. JS to look at Fluorescence Network (see M. Gee) and assess viability &amp; structure.</p> <p>5. Discussion (All)</p> <ul style="list-style-type: none"><li>• D. Chan raised the possibility of associate membership of the Division particularly to facilitate repeat attendance at ACIS by our international colleagues. Further discussion required as to how this could work.</li></ul>
<b>2</b>	<p><b>2007 Gakkai (PH for IG)</b> 19-23 September in Matsumoto. Website available soon &amp; will be linked to colloid-oz. I. Gentle is the Australian contact (i.gentle@uq.edu.au). Dates</p> <ul style="list-style-type: none"><li>• 1 June – titles for presentations</li><li>• 13 July – abstracts</li><li>• 10 August – early registration deadline</li></ul>
<b>3</b>	<p><b>Student Conferences</b></p> <p><u>(1) Report on 25ACSSSC – Beechworth – Feb. 2006 (for noting)</u> Mike Angove, Ashok &amp; Kate Drummond to be commended for the organisation. However, several issues were raised during and soon afterwards.</p> <ul style="list-style-type: none"><li>• Student participation in evening events could be improved. A feeling of being disconnected. Recommendations:<ol style="list-style-type: none"><li>1. Explicit student involvement on organising committee</li><li>2. Mixer on first night</li><li>3. Events to consist of teams from different universities, mix staff &amp; students</li><li>4. Student run talent night</li></ol></li><li>• Venue not ideal: lecture theatre too long and thin, single communal area absent, disorganised venue staff (room allocation etc), insufficient food, unforeseen hassles. Recommendations:<ol style="list-style-type: none"><li>1. Large communal social area for evening activities (eg. Lake Hume, Morpeth, Sunset Cove)</li><li>2. Lecture theatre: squarer. Backup AV.</li><li>3. Flexibility on food and drink amounts.</li></ol></li></ul> <p>Additionally EW will coordinate a series of historical posters (A0) as a record of recent conferences and to give each new student cohort an idea of the history. Should be possible as far back as Hahndorf (Feb 1998). Pdf versions to be held on website. As a minimum will be a photo collage, include award winners etc.</p> <p><u>(2) Report on planning for 26ACSSSC - Warrnambool – 4-8 Feb. 2008 (BB &amp; IL)</u> Deakin Campus at Warrnambool. Has a 220 seat lecture theatre, 240 single bed rooms + motel just off-site. Central socialising area. Students from several groups being recruited to organising committee. Next stage is to submit budget to GM for submission to RACI head office for approval. Then website can go ahead with approved registration fees.</p>
<b>4</b>	<p><b>Future Activities</b></p> <p>(1) ACIS 2009: needs 3 parallel sessions &amp; be able to accommodate 250-300 for talks, meals &amp; rooms. (RH)</p> <ul style="list-style-type: none"><li>• Anyone interested in being on the organizing committee should see the Division Chair who is responsible for this appointment. D. Beattie is interested in being involved.</li><li>• RACI has appointed a professional conference organizer (all Divisions pay for) with three levels of support available. ACIS 2007 would fit between levels 1&amp;2. Current pco (Tulips Meetings Management) is competitive with this cost. Quotes should be sought from both for ACIS 2009.</li><li>• Utilise feedback from evaluation forms for ACIS 2007.</li></ul>



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(2) 40 years of student conference – 2007-2008 (PH)

- Decided to hold a 1-day symposium to honour this milestone. Likely May 2007. Ideally a come one, come all event in a large space rather than a sit down dinner.
- P. Hartley to approach VIC Branch for funding.
- Will need photos and history collated for this event.

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### **Election of 2007-2008 Office Bearers & State Representatives**

Nominations sought via email to 448 members of the Division on 28/01/07 for the following offices Vice-Chair, Treasurer, Secretary (first two of these must be financial members of RACI), and also state representatives.

R. Crawford is the incoming Chair of the Division.

Voting took place with the following results:

Vice-Chair: P. Mulvaney

Treasurer: G. Morris re-elected

Secretary: E. Wanless re-elected

State representatives

- VIC: I. Larson
- QLD: I. Gentle
- SA: D. Beattie
- NSW: J. Schulz
- ACT/NT: V. Craig
- TAS: G. Warr
- WA: P. Fawell
- NZ: J. McQuillan

Terms take effect following this meeting and continue until ACIS 2009.