



RACI Colloid & Surface Science Division

Minutes

Time and Venue: 11.30 am EST Friday 11th March 2005, Phone Hookup.

Present: I. McKinnon, P. Hartley, G. Morris, E. Wanless

Apologies: R. Crawford

CC to state representatives: J. Schulz, D. Yates, V. Craig, P. Scales, P. Fawell, R. Horn, I. Gentle, J. McQuillan.

Item

1	ACIS 2007 (PGH)
	The Division thanks Roger Horn for his nomination & congratulates him as chair of ACIS 2007. Unanimous support for Israelachvili retirement symposium. This may attract substantial sponsorship and the committee recommends early application to the likes of DEST & IUPAC.
Actions	PGH to supply CD of ACIS 2005 files to RH after debrief meeting. RH to form conference committee and report membership to the Division.
2	Hosting/Maintaining Colloid-Oz Website (All)
	This important portal of the Division is sorely needed. It is vital that the creation be swift to enable the A-J page to exist and be advertised. All to help with the content. RC offer to host http://www.colloid-oz.org.au/ invisibly at Swinburne was accepted. Nomination of J. Schulz as webmaster was accepted unanimously. It was decided to offer JS free registration at the next conference in lieu of payment (or cash if preferred).
Actions	RC to arrange transfer of colloid-oz from UniSA(C. Hackney) to Swinburne asap. JS to design website. Liaise with PGH/EW re content. EW to contact M.Angove/F. Greiser/K. Drummond re mimicking of sunset cove student conference site. cc to RC/JS. <i>Done.</i>
3	Australia-Japan Symposium Update (PGH/EW)
	Confirmation of organizing committee chaired by V. Craig. Deposit paid for Crowne Plaza Hotel, Terrigal (NSW) 29 Nov - 2 Dec 2005. Website see (2).
Actions	EW to notify Kurihara once website is live.
4	Future meeting schedule (PGH)
	A brief mid-April meeting will be called and A-J and Student conference organisers invited to submit updates/attend. Agenda item: discussion of Division positive budget.
Actions	PGH to call and invite committee + V. Craig & M. Angove/F.Grieser.
5	Any Other Business
	RACI endorsement of conferences requires budget approval prior to advertising.
Action	EW to request student conference budget from MA/FG/KD for RACI approval <i>prior</i> to advertising. <i>Done.</i> (This will also be necessary for A-J).